



THE WEST BENGAL NATIONAL UNIVERSITY OF JURIDICAL SCIENCES  
DR. AMBEDKAR BHAWAN, 12 LB Block, Sector III, Salt Lake City,  
Kolkata – 700106, West Bengal, India

Adv. 2022/01/Faculty & Admin

Date 19. 04. 2022

University invites applications for the following Academic and Administration positions as indicated below. The prescribed qualifications and application form along with details advertisement can be downloaded from the University website [www.nujs.edu](http://www.nujs.edu). The complete application forms along with the application fee receipt of Rs. 500/- for Research Assistant post and Rs. 2000/- (Rs. 1500/- for SC/ST/PWD) for other posts addressed to the Registrar, should be sent or may be submitted in person at The West Bengal National University Juridical Sciences, Dr. Ambedkar Bhawan, 12 LB Block, Sector III, Salt Lake, Kolkata 700106 latest by **5 p.m. on 07.05.2022**. The University is not responsible for any postal delay. **Separate application is required for each post along with the prescribed application fee.** The application fee is non refundable. The reserved categories be filled up as per notification of Govt. of West Bengal. All candidates are required to fill up the separate Google format form for each post applied for along with the prescribed fee available in the University website [www.nujs.edu](http://www.nujs.edu). Link for application fee payment <https://www.onlinesbi.com/sbicollect/icollecthome.htm>

A. Academic Positions

Sl. No	Faculty Positions/Researchers	No. of Total Posts	Pay level	Entry Pay (Rs.)	Specialization wise vacancy	Category Wise Vacancy	Tenure
1.	Chair Professor (Ford Foundation)	1 nos.	-	Rs. 50,000/- (Consolidated)	Human Rights Law	Unreserved	Contractual
2.	Associate Professor (Law & Technology)	1 nos.	13A	1,31,400/-	Artificial Intelligence	Unreserved	5 years Contractual
3.	Associate Professor (Forensic Science)	1 nos. 1. nos	13A	1,31,400/-	Physics DNA Technology	Scheduled Caste Scheduled Tribe	5 years Contractual
4.	Assistant Professor (Forensic Science)	1 nos.	10	57,700/-	Cyber Forensics /Digital Forensics	Unreserved	5 years Contractual
5.	Assistant Professor (Law & Technology)	1 no. 1 no.	10	57,700/-	Nanotechnology/ Law & Computer Application Corporate Law	OBC – B Scheduled Caste	5 years Contractual
6.	Teaching Assistant	2 nos.	-	50,000/- (Consolidated)	Law	Unreserved	Contractual
7.	Research Associates (CRSGPP)	1 nos.	-	50,000/- (Consolidated)	Law	Unreserved	Contractual
8.	Research Associates (CRSGPP)	1 nos.	-	50,000/- (Consolidated)	Social Sciences	Unreserved	Contractual
9.	Research Assistant (Ford Chair)	2 nos.		25,000/- (Consolidated)	Law	Unreserved	Contractual
10.	Research Assistant (Sir Ashutosh Mukherjee Chair)	1 nos.		25,000/- (Consolidated)	Law	Unreserved	Contractual
11.	Research Assistant (CRSGPP)	2 nos.		25,000/- (Consolidated)	Law	Unreserved	Contractual
12.	Research Assistant (CRSGPP)	1 nos.		25,000/- (Consolidated)	Social Sciences (History/ Economics/ Sociology)	Unreserved	Contractual

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**B. Administrative Position**

Sl. No	Administrative Positions	No. of Total Posts	Pay level	Entry Pay (Rs.)	Category
1.	Programmer Cum System Analyst	1 nos.	10.	56,100/-	Unreserved
2.	Assistant Controller of Examination	1 nos.	10.	56,100/-	Unreserved
3.	Accountant	1 nos.	6	35,400/-	Unreserved

*All administrative post is substantive post.*

**Faculty Positions Details**

**1. Chair Professor Ford Chair**

**Essential Qualification :-**

i) An eminent scholar having a Ph.D. degree in the concerned/allied/relevant discipline Human Rights, and published work of high quality, actively engaged in research with evidence of published work with, a minimum of 10 research publications in the UGC-listed journals.

ii) A minimum of twenty years of teaching experience in university/college as Assistant Professor/Associate Professor/Professor, and / or research experience at equivalent level at the University/National Level Institutions with evidence of having successfully guided doctoral candidate.

OR

The person shall be having proven track record of teaching, research, research supervision, publication pertaining to human rights for approximately 20 years span.

**Duties**

The major responsibility of the chair inter alia, is to spread human rights literacy amongst the people; sensitize public servants to human rights issues; provide free legal aid and assistance in support of human rights; collaborate with NGOs for protecting human rights; to prepare books on human rights for different categories of functionaries engaged in activities involving human rights; to conduct study and research in specific areas pertaining to human rights and other functions to create human rights culture in the society.

**2. Associate Professor (Law & Technology)**

**Essential Qualification :-**

A good academic degree with Ph.D in Law or allied discipline. Minimum of 08 yrs experience of teaching / research equivalent to Assistant Professor in an University or Research Institution with Minimum of 07 publication in the in the UGC CARE Journal and a total research score of Seventy five (75) as per the criteria prescribed by UGC.

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3. **Associate Professor (Forensic Science)**

**Essential Qualification :-**

A good academic degree with Ph.D in concerned or allied discipline. Minimum of 08 yrs experience of teaching / research equivalent to Assistant Professor in an University or Research Institution with Minimum of 07 publication in the in the UGC CARE Journal and a total research score of Seventy five (75) as per the criteria prescribed by UGC.

4. **Assistant Professor (Forensic Science)**

**Essential Qualification :-**

- i) A good academic degree with NET/PH.D in Law or Forensic Science or allied discipline having the specialization mentioned against the post.
- ii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the UGC, like SLET/SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and may be exempted from NET/SLET/SET

5. **Assistant Professor (Law and Technology)**

**Essential Qualification :-**

- i) A Master's degree having the specialization mentioned against the post with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in a concerned/relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign university.
- ii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the UGC, like SLET/SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and may be exempted from NET/SLET/SET

6. **Teaching Assistant**

**Essential Qualification :-**

A Master's degree with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in a concerned/relevant/allied subject from an Indian University, or an equivalent degree from an accredited Indian or foreign university. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the UGC, like SLET/SET.

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7. **Research Associates (CRSGP)**

**Essential Qualification :-**

A Master's degree with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in a concerned/relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign university. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the UGC, like SLET/SET.

8. **Research Assistants for CRSGP/Sir Ashutosh Mukherjee Chair/Ford Chair**

**Essential Qualification:-**

A Master's degree in Law or Social Sciences with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in a concerned/relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign university.

**Administrative Post Details**

**1. Programmer Cum System Analyst**

- i) **ESSENTIAL EDUCATION QUALIFICATIONS:** (A) Master's Degree in Computer Application or degree in Engineering/Computer Science of a recognized University or equivalent\*. \*Note: Equivalent qualification are defined/mentioned is under:- B.E. or B.Tech in Computer Engineering or Computer Science or Computer Technology or Computer Science and Engineering or Information Technology from a recognized University or Institute.
- ii) **EXPERIENCE:** Three years' experience of electronics data processing work out of which atleast Two years' experience should be in actual programming on an electronic computer. i) Formal training in Computer Programming /System design/analysis. ii) Knowledge of programming languages (C++, Java, HTML, JavaScript/ C language, python, php) and MySQL, Oracle databases programming). Applicant must have suitable knowledge of DESIRABLE: Knowledge of TDL programming is an added advantage.
- iii) **DUTIES:** Developing, analyzing and interpreting the collected data for various reports. Taking regular Data Backup and storage of data. Developing integrated programming modules on Administrative, Academic, Purchase and Accounting modules. They should adequate experience in establishing ERP modules in the University. Regular updation and maintenance of University and other allied websites.

**2. Assistant Controller of Examination**

- i. **ESSENTIAL EDUCATION QUALIFICATIONS:** Master's degree with 55%, at least two years experience in Universities educational administration or comparable experience in research establishment and other institution of higher education.

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ii. **DESIRABLE:**

- a. Adequate working experience in Academic/ Examination Section in educational institution will be preferred.
- b. Good working knowledge of computer applications in the field of Information, Communication & Technology.

**3. Accountants**

**Educational Qualification/ Experience :**

i. **Essential:**

- a. Master's Degree in Commerce/ Financial Management from recognized University/Institution or B. Com with 55% of marks & Inter CA/ICWA/ICSI equivalent.
- b. Working Knowledge in Accounting Software with multi disciplinary computer application
- c. Age : - 40 years not exceeding.

ii. **Desirable:**

- a. Experience in Finance and Accounts matter in Government/ Educational University
- b. Candidates with good communication, fluent in English and interpersonal skills may be preferred.

iii. **Job Profile (Indicative but not exhaustive):**

Accountant shall function under the supervision and directions of the Finance Officer/ Accounts Officer and expected to have basic knowledge of tasks and responsibilities in the areas as detailed below:-

- a) Maintenance of data in TSA/ Public Financial Management System (PFMS)
- b) Budgeting, management of funds, banking operations.
- c) Maintenance of books of accounts as per applicable accounting standards.
- d) Ensuring the compliance with all applicable legal matters, taxation matters (GST, Income Tax etc) including the filing of returns.
- e) Co-ordination with auditors (Statutory auditors, C&AG auditors, Internal auditors, special auditors etc.) and ensuring the timely compliance with their observations.
- f) Drawing & Disbursement of salary of Officers & Staff of the University and making payments of TA Bills, LTC, Medical reimbursement etc
- g) Settlement of invoices/ bills raised by various vendors providing service & goods to the University.
- h) To take care of various statutory deductions e.g. Income Tax TDS, License Fee, Provident Fund, NPS etc. & depositing the same with concerned Government Agencies. He shall file all the statutory returns viz Income Tax Return, TDS return, GST returns, GST TDS etc.
- i) Shall coordinate with the Design Consultancy, Outreach, etc., revenue generating activities of the University, w.r.t. accounts and finance of the projects.
- j) Shall chair such committee and panels for which he may be nominated by Registrar/ Vice-Chancellor.
- k) Assisting the Finance Officer in all matters of accounts, finance, legal, taxation matters etc.
- l) The Candidates should have Knowledge in the fields of handling Purchase & Procurement matters through GeM/ CPP Portal, Stores/ Inventory Management, Purchase/ Procurement matters etc.
- m) Any other tasks as assigned by the Higher Administrative Authorities of the University.

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**Notes:** (1) University reserves the right not to fill up any of the vacancies advertised if the circumstances so warrant. (2) University reserves the right to consider candidates of outstanding merit who may not have applied. (3) Relaxation of any of the qualifications may be made in exceptional cases on the recommendation of the selection committee. (4) Separate application is required for each post. (5) Special provisions in favour of SC/ST and PWD will apply as per norms. (6) All the faculty/Researchers posts are on contractual (7) All the administrative positions are on permanent basis subject to confirmation of probation on completion of one year of satisfactory service (8) DA, HRA and TA at Central Govt. rates. (9) Persons in Govt. employment should route their application through proper channel. In case the applicant is unable to submit the NOC at the time of application, it is mandatory to submit the same at the time of interview (10) No TA/DA for attending the interview would be provided. (11) The selection Committee reserves the right to relax the qualification if the candidate is otherwise suitable for the post. (12) During contractual service beside salary the candidates will be entitled of provident fund and medical facilities available for other staff of the University.

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